

Southwestern Ontario Chapter of the
International Society of Certified Employee Benefit Specialists
Minutes for the 2019 Annual General Meeting
Wednesday, November 25, 2020: 9:00 – 10:00 a.m.

In Attendance: Kim Francis, Gail Enever, Michelle Oram, Trudy Parker, Tammy Phelps, George Elliott, Carrie Kurtz, Jena Crawley, Alicia Hesch

Absent: Barbara Puddy

- Call to Order – 9:10 AM by Trudy Parker

- Review of the Minutes of the last AGM (Nov 26, 2019)
***Motion:** Be it resolved that the minutes of the annual general meeting for the year ending 2019 be accepted.*
Motion made to accept the minutes: Michelle Oram
Seconded: Tammy Phelps
Approved: Unanimous

- President's Report
Trudy Parker provided an overview of the Chapter's activities in 2020 – see attached report.
Motion made to accept the President's Report: Michelle Oram
Seconded: Gail Enever
Approved: Unanimous

- Treasurer's Report
George Elliott provided an update on the current financial status of the Chapter – see attached report.
Motion made to accept the Treasurer's Report: Michelle Oram
Seconded: Trudy Parker
Approved: Unanimous

- Ratification of the acts of the Board of Directors
***Motion:** Be it resolved that the membership approve all decisions, undertakings, expenditures, appointments, and actions of the Board of Directors for the year ending 2019 and through to November 25, 2020*
Motion made by: Carrie Kurtz
Seconded: Tammy Phelps
Approved: Unanimous

- **Reports of the Standing and Special Committees**

- Membership Committee Report

Kim Francis provided an update on the year – see attached report.

- Sponsorship Committee Report

Kim Francis provided an update on the year – see attached report.

- Nominating Committee Report

Trudy Parker provided an update – see attached report.

- Education Committee Report

Tammy Phelps provided an update – see attached report.

- Public Relations Committee Report

Michelle Oram provided an update on the year – see attached report.

Motion to accept the reports of the standing and special committees: Gail Enever

Seconded: George Elliott

Approved: Unanimous

- Unfinished and/or Old Business

None

- New Business

None

- Election of new Officers and Directors

Motion: that the nominated candidates for directors be elected as presented and be authorized to fulfill the duties and responsibilities as described in the by-laws.

Motion made: Michelle Oram

Seconded: Gail Enever

Approved: Unanimous

- Presentation of Resolutions

- Adjournment

Motion: *There being no further business, that the annual general meeting for 2020 be adjourned at 9:38 am*

Motion made: George Elliott

Seconded: Tammy Phelps

Approved: Unanimous

- Next Board Meeting date: **January 8, 2021**